

A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **WEDNESDAY, 26 JANUARY 2022** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

Note: Please be reminded that face coverings should be worn throughout the meeting. Members, Officers and those invited to address the Committee can remove their face mask when speaking. Additionally, those in attendance are encouraged to undertake a Lateral Flow Test within 12 hours of attendance at any meeting. If however you are experiencing COVID symptoms on the day of the meeting please do not attend.

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting of the Committee held on 14th September 2021.

Contact Officer: H Peacey - (01223) 752548

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda Item.

Contact Officer: Democratic Services - (01223) 752548

3. MODEL COUNCILLOR CODE OF CONDUCT 2020 (Pages 11 - 84)

To consider the adoption of the LGA Model Code of Conduct and associated Guidance.

Contact Officer: T Lewis/L Jablonska - Tom.Lewis@3csharedservices.org / (01480) 388004

4. EXTERNAL AUDIT 2020/2021

To receive a verbal update from Andrew Paylor, Ernst Young LLP on the external audit.

Contact Officer: A Paylor

5. EXTERNAL AUDIT - PUBLIC SECTOR AUDIT APPOINTMENTS LTD

To consider the options for appointing an External Auditor from 2023/24 and to recommend the preferred option to Council – **“TO FOLLOW”**.

Contact Officer: J Andrews / E Symons - (01480) 388116/388388

6. CODE OF PROCUREMENT

To consider a report by the Assistant Director (Corporate Services) on the outcome of the annual review of the Code of Procurement – **“TO FOLLOW”**.

Contact Officer: J Andrews - (01480) 388116

7. DISPOSALS AND ACQUISITIONS POLICY: LAND AND PROPERTY - UPDATE ON THRESHOLDS

To receive an update from the Chief Finance Officer on the Disposals and Acquisitions Policy – **“TO FOLLOW”**.

Contact Officer: E Symons - (01480) 388388

8. APPROVAL FOR PUBLICATION OF THE 2020/21 ANNUAL FINANCIAL REPORT

To receive a report from the Chief Finance Officer seeking approval for publication of the 2020/21 Annual Financial Report – **“TO FOLLOW”**.

Contact Officer: E Symons - (01480) 388388

9. PROGRESS ON ANNUAL GOVERNANCE STATEMENT 2020/21 - SIGNIFICANT ISSUES

To receive a report outlining progress on issues arising from the 2020/21 Annual Governance Statement – **“TO FOLLOW”**.

Contact Officer: D Moss - (01480) 388475

10. IMPLEMENTATION OF INTERNAL AUDIT ACTIONS

To receive a report from the Internal Audit Manager providing an update on the implementation of audit actions – **“TO FOLLOW”**.

Contact Officer: D Moss - (01480) 388475

11. PROGRESS ON THE INTERNAL AUDIT PLAN

To receive a report from the Internal Audit Manager providing an update on progress with the Internal Audit Plan – “**TO FOLLOW**”.

Contact Officer: D Moss - (01480) 388475

12. CODE OF CONDUCT COMPLAINTS - UPDATE (Pages 85 - 88)

To provide a summary and update of completed or ongoing complaints received regarding alleged breaches of the Code of Conduct under the Localism Act 2011 since the start of the year.

Contact Officer: L Jablonska - (01223) 739952

13. UPDATE ON CODE OF CONDUCT AND REGISTER OF DISCLOSABLE PECUNIARY INTERESTS (Pages 89 - 96)

To consider a report by the Elections and Democratic Services Manager on the Code of Conduct and Register of Disclosable Pecuniary Interests.

Contact Officer: S Miller - (01223) 752434

14. LEAD AND DEPUTY INDEPENDENT PERSONS (Pages 97 - 100)

To recommend to Council the appointment of Independent Persons as required by the Localism Act 2011.

Contact Officer: L Jablonska - (01480) 388004

15. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT (Pages 101 - 102)

To receive the Corporate Governance Committee Progress Report.

Contact Officer: H Peacey - (01223) 752548

18 day of January 2022



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

Filming, Photography and Recording at Council Meetings

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking

and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings.

Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Habbiba Peacey, Democratic Services Officer, Tel: (01223) 752548 / email: Habbiba.Peacey@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.